



Sewer Enterprise Division  
WRF, Building 96  
3000 Vandalia Rd.  
Des Moines, IA 50317

## PRIVATE PROPERTY PROTECTION PROGRAM SUBSIDY APPLICATION

Property Owner Name	Date	Property Owner Phone No.
Mailing Address	Email Address	
Project address (If different from mailing address)	Des Moines Water Works Acct. No.	

### Work must be completed by a licensed plumber

Licensed Plumber or Plumbing Company Performing Work	Company Address
Phone Number	

### Type of work to be completed (Check all that apply)

#### Estimated Cost

- ☐ Installation or Redirection of Sump Pump to Discharge  
Flows from Foundation Drains and Area Drains.....
- ☐ Roof Leader Disconnection from Sanitary Service.....
- ☐ Backwater Valve Installation.....

Total estimated cost of project \_\_\_\_\_ Subsidy amount requested \_\_\_\_\_

(Maximum \$1,500 subsidy as a reimbursement for 100% of the cost actually paid by the property owner for any material and labor for the qualifying improvements)

Have you received a rebate under this program previously? Yes ☐ No ☐

### Please verify the following:

- ☐ I have attached to this application a detailed description of project including itemized estimate from licensed plumber.
- ☐ I have read and understand the Program Terms and Conditions (see page 2).

**REMINDER:** In order to ensure eligibility for subsidy, this application must be submitted to the City for pre-approval of qualifying work prior to commencing work.

**I hereby certify that the information provided herein is true and accurate, and I understand that any subsidy payment from this program may be subject to income tax.**

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

### Application Instructions

- Submit completed application with itemized estimate and description of the project to: Sewer Enterprise Division, WRF Building 96, 3000 Vandalia Road, Des Moines, IA 50317-1346, or by emailing to [stormwater@dmgov.org](mailto:stormwater@dmgov.org)
- City will review submitted application and issue a pre-approval letter for qualified work
- Work must be completed by a licensed plumber with plumbing permit only after City issues pre-approval
- After work is completed, additional documentation will be required including itemized invoice, proof of payment, plumbing permit number, and W-9 federal tax form
- City will process the rebate payment after receiving all necessary documentation
- Access to your property may be required for city staff to review this application and inspect the completed project
- For questions on this program, contact the Sewer Enterprise Office at 515-323-8165, or visit the city's web site at: [www.dsm.city/PPPP](http://www.dsm.city/PPPP)

<b>For Office Use Only</b>
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District and Parcel No. of Property _____ Water Works Account Status: Current <input type="checkbox"/> Overdue <input type="checkbox"/> Amount Requested _____ Subsidy Authorized by: (KLH, DWP, EJS) _____ Date _____ Direct Payment Requisition No. <b>4P</b> -_____	Plumbing Permit No. _____ Paying Sanitary Fee: Yes <input type="checkbox"/> No <input type="checkbox"/> Amount Approved _____ All Documents Received: Yes <input type="checkbox"/> W-9 Tax Form <input type="checkbox"/> Date of Subsidy Payment: _____
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<b>Program Terms and Conditions</b>
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The Private Property Protection Program will provide a subsidy to property owners or renters who have paid for eligible costs that contract with a licensed plumber to redirect one or more of the eligible sources of infiltration and inflow to an outlet other than the sanitary sewer system or to install a backwater valve on the private sewer service to protect against surcharges on the public sewer system.

With this program, the City will make a Private Property Protection Program subsidy reimbursement for 100% of the cost, up to \$1,500, to the property owners who meet the requirements of the program as listed in the key elements below. Reimbursement for approved work will be by direct payment to the property owner.

The work must have been performed and completed between the dates of January 1, 2017 and June 30, 2023 to be eligible for the subsidy program.

Qualifying Work Eligible for Funding:

- The installation or redirection of a sump pump to discharge flows from foundation drains and area drains to a non-sanitary sewer outlet such as a rain garden, storm sewer, or the ground surface.
- The disconnection of roof leaders from the sanitary sewer service.
- The installation of a backwater valve.

Terms for Eligibility for Reimbursement Subsidy:

- Must be existing home improvement (not new construction)
- Must be one of the improvements listed as qualifying work above
- Work cannot proceed until the application has been pre-approved by City
- Work requires a plumbing permit and must be performed by a licensed plumber
- Permit requirements can include requiring that work be done on other plumbing on your property in addition to eligible work
- Applications must be received by June 1, 2023
- After work is completed and by no later than August 31, 2023, additional documentation will be required including itemized invoice, proof of payment, plumbing permit number, and W-9 federal tax form.
- Subsidy will be for 100% of the cost actually paid by property owner up to \$1,500 per property
- The property receiving the improvements must be connected to the sanitary sewer system and the sewer user fees must be current.
- A property for which the maximum subsidy amount has been reimbursed by the city is not eligible for additional subsidies under this program, regardless of a change in ownership or use, until at least ten years have passed since the last date of issuance of the prior subsidy